

We process personal data relating to those we employ to work, members, customers and our trader community.

The personal data we process may include, but may not be limited to, the following:

- data relating to your identity
- contact details (business and or home address, telephone numbers, email addresses.
- employment data.
- background information.
- financial information (card payments etc)
- Booking information.
- IT information information related to your access to our systems (login details, IP addresses, log files, access/times/duration of use, location)

The collection of this information will benefit us by:

- improving the management of workforce data across the business,
- enabling development of a comprehensive picture of the workforce and how it is deployed,
- allowing better financial modelling and planning,
- ensuring compliance with our policies and procedures and our legal obligations
- enabling monitoring of selected protected characteristics.
- Help with marketing and the development of the CBS
- Informing members of meetings and upcoming events

We will not share information about you with third parties without your consent unless the law allows or requires us to do so.

Under the data protection legislation, you have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress,
- prevent processing for the purpose of direct marketing by opting out
- object to decisions being taken by automated means.
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed.

At times we may need to contact you this maybe done via email, post or phone to opt out of one or more please contact us on the below email address.

If you are a member of Radcliffe Market Hall, the data we hold maybe used in conjunction with our FCA (Financial Conduct Authority) rules and those of the community benefit society act.

If you would like to find out more about how we use your personal data, or if you want to see a copy of the information about you that we hold, please contact Trisha Jackson-Evans – ops@radcliffe.market